

**Town of Nunn
Regular Board Meeting
February 15, 2018
6:00 p.m.**

Call To Order:

The Regular Meeting of the Board Of Trustees of the Town of Nunn for February 15, 2018 was called to order and presided over by Mayor Bender at 6:00 p.m.

Pledge of Allegiance

Roll Call:

Mayor Bender
Trustee Lincoln
Trustee Vella
Trustee Jackson
Trustee Tinsley
Trustee Frederiksen - Absent
Trustee Vogel

- Mayor Bender thanked Trustee Tinsley and Joyce Taylor for providing snacks for the CR 29 Meeting on February 12th.
- Mayor Bender asked everyone to keep the victims and their families of the school shooting in their thoughts and prayers.
- Amend Agenda to delete approval of the January 18, 2018 Regular Meeting Minutes as they are not available yet.

Motion by Trustee Jackson and seconded by Trustee Vella to approve the Agenda as amended (delete approval of January 18, 2018 Regular Meeting Minutes). All in Favor, Motion Carried.

Motion by Trustee Tinsley and seconded by Trustee Jackson to forego the public reading of the minutes for the Work Session and Special Meeting of February 3, 2018. All in Favor, Motion Carried.

Motion by Trustee Jackson and seconded by Trustee Vogel to approve the minutes for the Work Session and Special Meeting of February 3, 2018. All in Favor, Motion Carried.

Motion by Trustee Tinsley and seconded by Trustee Jackson to approve the bills as submitted for February 15, 2018 in the amount of \$34,229.52 and payroll in the amount of \$20,298.42. Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – yea, Trustee Vogel – yea. Motion Carried.

Motion by Trustee Lincoln and seconded by Trustee Tinsley to approve the Treasurers Statement of February 15, 2018. Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – yea, Trustee Vogel – yea. Motion Carried.

Public Comments Not on the Agenda:

- None

Police Report:

- Calls for Service 26
 - A.O.A.'s 5
 - Animal 3
 - Assist / Welfare Check 2
 - Code Violations 2
 - VIN Checks 9
 - Disturbances / Domestic Violence 2
 - Theft 2
 - DUI's 1
 - Accidents 0
- Traffic Stats
 - Traffic Contacts 234
 - Summons 226
 - Warnings 8
- Reserves
 - Off Shane Clark has resigned from L.C.S.O. and once again rejoined the Nunn Police Reserves.
 - Off Matthew Stewart, has decided to resign due to being unable to cover the hours we need him.
- Mobile Radar Units continue to produce great results.
- Humvee has had stickers removed. It needs to go to Schroeder's in Pierce to have a tire fixed and then Off Smith will hold a short class on vehicle operation.
 - Will put lights on the Humvee but probably not a radio.

Clerk Report:

- The 2018 Budget was submitted to the State this past month. A copy is included for each of you.
- HUTF filing, W2's, and 1099's have been completed.
- The additional phone line has been very helpful in handling citation payments and customer calls.
- Ballots for the upcoming election will be ordered this week.
- North Grow operation would like to consider alternatives to the Green House operation they originally pitched to the Town. They would like to consider a screened type of grow. I advised they proceed with the State Licensing process as State has numerous requirements that would have to be reviewed and approved before the Town could consider any alternate grow premise. The zoning has been established as Industrial-G but the Local licensing process requires the State Licensing process to be completed initially.
- There has been an apparent discussion with each trustee about hiring a Town Administrator to Assistant with future growth. My response to this individual has been that a full time planner would be more effective and if the future developments do come about rapidly then a project manager can be hired to assist with the process. The Town hired a project manager as well as the engineering firm to assist with the infrastructure and water tank design and construction process. It was cost effective as the additional staffing was provided on an as needed basis throughout the duration of the project. When the project was completed, the additional staff did not remain. A full time planner could assist with the developer's requirements, communications and preparations for the Town of Nunn Board plan reviews and direction for decision making.

Court Clerk Report:

- Arraignments: 49 on docket, 25 showed up for court and accepted plea agreements, 4 continuances granted, 20 FTA warning letters.
- First Continuance: 2 on docket, 2 accepted plea agreements.
- Failure to Appear / Failure to Pay: 11 on docket, 11 OJW / Defaults ordered.
- Payment Plan: 2 on Docket, 1 paid before court, 1 OJW / Defaults ordered.
- Deferred Sentence: 7 on docket, all 7 dismissed.
- Voids: None.

- Prosecuting Atty Mike Brown was here from 1:15 to 3:30 p.m. (2 hours 15 minutes).
- Judge Mike Lazar was here from 1:30 to 3:30 p..m. (2 hours).
- Income
 - Paid Citations \$32,974.00
 - Nunn Officer VIN Inspection \$ 120.00
 - Certified VIN Inspections \$ None
 - January 2018 Deposits \$33,094.00
- *Additional Comment:* Prosecuting Atty Mike Brown and Judge Lazar suggested installing security glass at the counter since the police department is moving to another building and there have been incidents where people coming in to pay tickets have gotten irate.

Maintenance Report:

- Weekly check on chlorine levels.
- Check Water Tank.
- Locates.
- Read Meters.
- Clean Town Hall.
- Got cinder blocks, leveled and blocked Police Trailer.
- Put new lock on office door of Police Trailer.
- Helped in Office.
- Plowed snow.
- Put new motion detector light and new toilet handle at Senior Center.
- Bladed streets.
- Fixed front door lock as it wasn't closing.
- Cleaned up behind shop and moved gravel piles.
- Weekly check on dumpsters.
- Supervised Matt Carroll putting in new meters.
- Picked up new meter pits, lids, and yokes from Ft Collins.
- Removed stickers from Humvee.
- Granby sold the grader we submitted a purchase order pending inspection on.
 - Jon found a couple other graders.
 - Most interested in the 2010 Deere 770G for \$108,500
 - Dealer will give us \$15,000 trade in on our grader.
 - Motion by Trustee Jackson and seconded by Trustee Vogel to approve purchase of 2010 Deere 770G Grader for \$93,500 (\$108,500 price less \$15,000 trade in for our current grader). Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – yea, Trustee Vogel – yea. Motion Carried.

Public Comments:

- None

New Business:

- **Weld County Agreement for Municipal Jail Services:** Weld County wants the signed agreement by February 26, 2018. Consensus of the Board is the Town Attorney needs to review the Agreement prior to Town approving. Town Clerk will advise Weld County the Board will act on Agreement at the Regular Meeting of March 15, 2018.

Old Business:

- None

Finance / Budget / Personnel / Grants:

- Copy of Budget provided to Trustees.

Planning and Development:

- Discussion of access to CR 29.
- County planning on continuing CR 98 thru to CR 29 due to CR 100 closure.

Code Enforcement:

- None

Water / Streets / Maintenance / Sewer:

- Will need to order road base April or May.

Parks / Cemetery / Grounds / Recreation:

- Several trees in park need to come down.
 - Would like to have Chain Saw Mama carve tree on south end. Will have her come look at trees.

Technology:

- Still looking at new tablets or laptops for Board.
 - Looking at HP 11" Laptops from Best Buy.

Public Comments:

- Town Clean Up to be scheduled for May 5th.
- Coffee Pot in Kitchen needs to be replaced.

Motion to Adjourn made by Trustee Tinsley and seconded by Trustee Jackson. All in Favor. Motion Carried.

Meeting Adjourned at 7:00 p.m.

Mayor Thomas Bender

Trustee Susan Frederiksen