

# TOWN OF NUNN BOARD OF TRUSTEES

Saturday, February 18, 2017

## Regular Board Meeting

9:50 a.m.

### Call to Order:

The Regular Meeting of the Board of Trustees of the Town of Nunn was called to order and presided over by Mayor Bender, at 9:50 a.m., February 18, 2017

### Roll Call:

Mayor Bender  
Trustee Lincoln  
Trustee Vella  
Trustee Jackson  
Trustee Callaway  
Trustee Tinsley  
Trustee Frederiksen

Mayor Bender: On the Agenda under Planning and Development please amend the Ordinance 301 wording from Industrial to Commercial. I would like to move the Adopt Ordinance 300 from Emergency Planning to Code Enforcement.

**Motion By** Trustee Callaway and seconded by Trustee Vella to approve the agenda as amended for the Regular Board Meeting February 18, 2017.

### New Business:

1. Will Sander- Review of plot plan for Logan and 4<sup>th</sup> Street-Discussion of plans and further details necessary for additional Board review.
2. Brian Casson- Review of plot plan for 428 Logan Street- Discussion of plans and further details necessary for additional Board Review.

**Motion By** Trustee Callaway and seconded by Trustee Lincoln to forego the public reading of the minutes for the Regular Board Meeting January 21, 2017 and Work Session/Special Meeting February 04, 2017. All in favor, Motion carried.

**Motion By** Trustee Jackson and seconded by Trustee Frederiksen to approve the minutes for the Regular Board Meeting, January 21, 2017 and the Work Session/Special Meeting February 04, 2017.

**Motion By** Trustee Tinsley and seconded by Trustee Callaway to approve the bills as submitted \$40681.26. Payroll in the amount of \$23565.91. Roll Call Vote: Trustee Lincoln, yea, Trustee Vella, yea, Trustee Callaway, yea, Trustee Jackson, yea, Trustee Tinsley, yea, Trustee Frederiksen, yea, Mayor Bender, yea. All in favor, Motion Carried.

**Motion By** Trustee Jackson and seconded by Trustee Frederiksen to approve the Treasurers Report for February 18, 2017. Roll Call Vote: Trustee Lincoln, yea, Trustee Vella, yea, Trustee Callaway, yea, Trustee Jackson, yea, Trustee Tinsley, yea, Trustee Frederiksen, yea, Mayor Bender, yea. All in Favor, Motion Carried.

### Police Report

- 25 Calls to service
- 3 A.O.A's

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- 1 Arrest
- 2 Animals
- 8 Assists/Welfare Checks
- 0 Burglary/Theft
- 3 Code Violations
- 3 Disturbances
- 3 V.I.N's
- 120 Traffic Contacts
  - 114 Summons
  - 6 Warnings

As you know, we hired David Dorsey to the Reserves. David made it through one day of his training and a few days later advised me that he had accepted a job with Eaton P.D. That brought us back to one reserve. As I explained to you last month, we just have not been seeing new applications. Possibly, due to the amount of hate toward police at this time. NOW, I am happy to advise you that whatever reason, the apps are coming in. I hired two men this week. Both with lots of experience and not wanting to go elsewhere. Two more great applications are still being checked, that came in this week.

David Romero, our only reserve, has been filling the shifts and maintaining great productivity.

- Vehicles  
Nothing has changed this month. All vehicles are running well. We have not been able to get to the Chevy as yet, due to my leave.
- JAG Grant  
The JAG grant people decided to change the system this year, so both Gina and I are working toward figuring it all out.

#### Town Clerk Report:

- HUTF preliminary completed
- Audit Confirmations for Banks completed and returned to Auditor for 2016 Audit.
- Pinnacol Assurance Workman's comp Audit completed, thus additional money due.
- Oak Leaf Solar Gardens will be here at the Work Session of March 04<sup>th</sup> to provide presentation.
- I will compile all of the Resumes that I have received by next Tuesday for your review for Maintenance opening. I will forward packet or packets of applicants so that you may select the top candidates for interview. Interviews will be tentatively scheduled for March 04<sup>th</sup>, right after the work session.
- The ORC has been changed on the Town of Nunn Water System from Ray Hays to Melissa Claudell, effective Friday February 17, 2017 with the State of Colorado Water Quality control.
- I received two written complaints of which I have prepared response to from the Town of Nunn Board. Please review and provide any input before I mail to residents.
- I have requested the Town Attorney to review Municipal Code 13, for water shares and tap charges. Currently according to the code, if you want to install a tap of 3/4 "size the Town requires 1 acre foot of water (1 share). It does not appear to specify Industrial, Commercial and or Residential, unless the tap is 1". 1" requires the Town of Nunn Board to determine the charge. So the question for consideration is 3/4" tap charge is 1 share for Industrial and Commercial not the 2 shares until metering may reflect excess usage of 1 acre foot or 350000 gallons. Matt Gould will be researching and provide direction for the Board.

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### Court Clerk Report:

- Arraignments: 39 on docket. 21 showed up for court, 6 continuances, and 12 FTA's warning letters.
- First Continuance: 4 on docket. 5 accepted plea deals and 2 called in for a second continuance to 02-14-17.
- Second Continuance: 2 on docket. 1 Plead guilty and 1 Amended to Deferred Sentence.
- Payment Plan: 2 on Docket, 1 continuance and 1 OJW /Default
- Failure to Appear/Failure to pay: 4 on docket. 1 accepted plea and 3 OJW/Defaults
- Deferred Sentence: 8 on the docket, all 8 dismissed.
- Voids: None
- Prosecuting Attorney Mike Brown was here on 02-14-2017 from 1:30 p.m. until 3:00 p.m. (1 hour and 30 minutes)
- Judge Mike Lazar was here on 02-14-2017 from 1:45 until 3:00 pm (1 hour 15 minutes)
- Paid Citations: \$15010.00
- Nunn Officer Vin Inspections: \$60.00
- Certified Vin Inspections: \$3,400.00 (NSF for \$80.00)=\$3,320.00
- Total January 2017 Deposits: \$18390.00

### • Town Maintenance Report

- Graded
- Locates
- Melissa helped in office
- Fixed Water Meter at Nunn Telephone Company
- Picked up mattress and box spring along County Road 29
- Smashed Dumpsters
- Picked up parts to fix hydrant in front of Town Hall
- Turned water off and on along with new lid installation at 1457 4<sup>th</sup> Street
- Weekly Cleaning and Maintenance at Town Hall
- Installed new lock on door for Red Cross shelter room
- Updated binder for Sanitary Survey (Water Quality Compliance)
- Watered trees at Cemetery
- Worked on Chlorinator at the Water storage tank
- Repaired Fire Hydrant in front of Town Hall
- Picked up bench at Cemetery for repairs
- Fuel cap replacement for Road Grader
- Delivered Shut off notices
- Checked meter at 379 Logan Avenue
- Shut Water off at 1483 2<sup>nd</sup> Street
- Installed New post and stop sign at 6<sup>th</sup> and Logan Avenue

Ray Hays last day was Friday, February 17<sup>th</sup>. He said to tell all of you, thank you. He has enjoyed working with the Town of Nunn.

### Public Comments on items not of the Agenda:

### Finance/Budget/Personnel/Grants:

Trustee Tinsley requests that all Trustees review the 2017 Budget and ensure you stay informed.

**TOWN OF NUNN BOARD OF TRUSTEES**

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**9:50 a.m.**

**Planning and Development:**

**Adopt Ordinance 301-** An Ordinance amending the Zoning Map of the Town of Nunn to change Zoning of Residential to Commercial within the H&J Subdivision Block 34, Lot 12, Parcel #045533408004, Town of Nunn, CO. Assigned property address of 559 Adams Avenue, Nunn, CO 80648.

**Motion By** Trustee Callaway and seconded by Trustee Jackson to adopt Ordinance 301. Roll Call Vote: Trustee Lincoln, yea, Trustee Vella, yea, Trustee Callaway, yea, Trustee Jackson, yea, Trustee Tinsley, yea, Trustee Frederiksen, yea, Mayor Bender, yea. All in favor, Motion Carried.

**Code Enforcement/Fire/Police**

**Adopt Ordinance 300-** An Ordinance revising the Nunn Municipal Code 9.24.080 for inclusion of Fire Pit Regulations within the Town of Nunn.

**Motion By** Trustee Frederiksen and seconded by Trustee Jackson to Adopt Ordinance 300. Roll Call Vote: Trustee Lincoln, yea, Trustee Vella, yea, Trustee Callaway, yea, Trustee Jackson, yea, Trustee Tinsley, yea, Trustee Frederiksen, yea, Mayor Bender, yea. All in favor, Motion Carried.

**Water/Streets/Maintenance/Sewer:**

Pride Mechanical would like to schedule the 18 meter replacements within the old pits, this next couple of weeks.

**Motion By** Trustee Frederiksen and seconded by Trustee Vella to authorize Pride Mechanical to complete meter replacement and not to exceed \$100.00 dollars per pit. Roll Call Vote: Trustee Lincoln, yea, Trustee Vella, yea, Trustee Callaway, yea, Trustee Jackson, yea, Trustee Tinsley, yea, Trustee Frederiksen, yea, Mayor Bender, yea. All in favor, Motion Carried.

**Parks/Cemetery/Grounds/Recreation**

Trustee Callaway provided examples of security windows used in some of the neighboring town offices. In order to solicit bids, the window measurement and type (amplifier or not opening) will need to be determined. Trustee Callaway will continue the process for bid solicitation prep.

Review of **Highland After Prom** donation request letter.

**Motion By** Trustee Jackson and seconded by Trustee Callaway to approve donation of \$100.00 to the Highland After Prom Committee. Roll Call Vote: Trustee Lincoln, yea, Trustee Vella, yea, Trustee Callaway, yea, Trustee Jackson, yea, Trustee Tinsley, yea, Trustee Frederiksen, yea, Mayor Bender, yea. All in favor, Motion carried.

**Emergency Planning:**

Trustee Jackson provided copies of Extreme Snow Event Plan. Please review and provide comments prior to the March 04<sup>th</sup> Work Session. Trustee Jackson has also provided a sign-up sheet for 4 wheel drive vehicles list in the office. If you would like to volunteer with 4 wheel drive transportation, please sign up.

**Motion By** Trustee Jackson and seconded by Trustee Frederiksen to adjourn the Regular Board Meeting of February 18, 2017. Motion Carried.

**Adjourn:** 11:06 a.m.

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Mayor, Thomas Bender

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Town Clerk/Treasurer, Cathy Payne