

**Town of Nunn
Regular Board Meeting
March 15, 2018
6:00 p.m.**

The Regular Meeting of the Town Board, Which is Open to the Public,
Nunn Community Center Board Meeting Room

Call To Order:

The Regular Meeting of the Board Of Trustees of the Town of Nunn for March 15, 2018 was called to order and presided over by Mayor Bender at 6:00 p.m.

Pledge of Allegiance

Roll Call:

Mayor Bender
Trustee Lincoln
Trustee Vella
Trustee Jackson
Trustee Tinsley
Trustee Frederiksen
Trustee Vogel

Motion by Trustee Jackson and seconded by Trustee Frederiksen to approve the Agenda. All in Favor, Motion Carried.

Motion by Trustee Lincoln and seconded by Trustee Tinsley to forego the public reading of the minutes for the Regular Meetings of January 18, 2018 and February 15, 2018 and the Work Session of March 3, 2018. All in Favor, Motion Carried.

Motion by Trustee Frederiksen and seconded by Trustee Jackson to approve the minutes for the Regular Meetings of January 18, 2018 and February 15, 2018 and the Work Session of March 3, 2018 as submitted. All in Favor, Motion Carried.

Motion by Trustee Jackson and seconded by Trustee Vogel to approve the bills as submitted for March 15, 2018 in the amount of \$31,034.23 and payroll in the amount of \$25,863.26. Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – yea, Trustee Frederiksen – yea, Trustee Vogel – yea. Motion Carried.

Motion by Trustee Tinsley and seconded by Trustee Jackson to approve the Treasurers Statement as of March 15, 2018. Roll Call Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – yea, Trustee Frederiksen – yea, Trustee Vogel – yea. Motion Carried.

Police Report:

- Calls for Service 38
 - A.O.A.'s 1
 - Animal 2
 - Assist / Welfare Check 6
 - Code Violations 5
 - VIN Checks 14

- Domestic Violence / Disturbances 1/4
- Theft 1
- Accidents 3
- Unlawful Conduct 1
- Traffic Stats
 - Traffic Contacts 139
 - Summons 133
 - Warnings 6
- Reserves
 - With the resignation of Matt Stewart, we now have one Reserve Officer. Officer Shane Clark decided not to accept the job offer from Larimer County Sheriff's Dept. and asked to continue working with us.
- New Police Annex
 - Looking really good. Public Works has done a great job. The whole project is an office that brings pride to the Police Dept. and Town.

Clerk Report:

- Election Update: Ballots have been received and 3 potential Election Judges are available. Will begin mailing ballots tomorrow.
- Checked with Safebuilt about their planning services. They are available to assist the Town in the future. I explained a new Board will be seated in April, so we can evaluate in May.
- Spring/Summer months will require the part time office assistant (Linda Adami) to work in maintenance full time, so we will need to consider part time help through the summer months for vacation coverage and office help.
- Transition for the Town of Nunn Board will be the existing Board will serve through April Board Meetings (Work Session and Regular Meeting). The new Board members will be sworn in at the end of the April Regular Meeting. The first Work Session in May will be discussion of expectations and procedures for the new Board.
- A copy of the CR 29 Access Plan and the IGA for Town of Nunn & Weld County is now available in the Clerk's office for anyone that would like to review it.
- Spring Clean Up scheduled for May 5th. 8:00 a.m. – 2:00 p.m.
- This Saturday the Republican Regional Caucus will be held in the Gymnasium from 8:00 a.m. to Noon.

Court Clerk Report:

- Arraignments: 41 on docket, 26 showed up for court and accepted plea agreements, 6 continuances granted, 6 FTA warning letters, 1 dismissal, and 2 set for Trial in April.
- First Continuance: 8 on docket, 1 called in asking for second continuance, 2 accepted plea agreements, 3 hired attorneys to represent them – continued at no charge, and 2 Defaults.
- Failure to Appear / Failure to Pay: 12 on docket, 1 dismissed, 8 OJW / Defaults ordered, and 3 plea agreements.
- Payment Plan: 4 on Docket, 1 came to court and asked for additional time to pay, 3 OJW / Defaults ordered.
- Deferred Sentence: 16 on docket, all 16 dismissed.
- Voids: None.
- Prosecuting Attorney Mike Brown was here on March 10, 2018 from 1:15 to 3:15 p.m. (2 hours).
- Judge Mike Lazar was here on March 10, 2018 from 1:30 to 3:15 p.m. (1 hour 45 minutes).
- Income

○ Paid Citations	\$23,869.00	
○ Nunn Officer VIN Inspection	\$ 120.00	
○ Certified VIN Inspections	\$13,158.00	
○ February 2018 Deposits		\$37,147.00

Maintenance Report:

- Daily check on water tank.
- Sampling of water.
- Bladed streets.
- Got quotes for bush hog and trailer.
- Worked on Police Dept. Annex – new blinds, changed lightbulbs, washed windows, re-caulked baseboard, and shampooed carpet.
- Worked on putting skirting around Police Dept. Annex.
- Put up new flags at Town Hall.
- Cleaned Town Hall.
- Supervised Delaney Electric as they hooked up Police Dept., light switches in hallway, and new breaker.
- Replaced lightbulbs in gym.
- Swept and mopped gym floor.
- Did snow removal.
- Read meters.
- Picked up trash and limbs around town and at cemetery.
- Cleaned shop and behind shop.
- Washed pickup and road grader.
- Linda helped in office.
- Completed shut offs and locates.

Public Comments Not on the Agenda:

- None

New Business:

- **Local Licensing Application Approval for CERES Roots:** (To ensure confidentiality not all personal pages of State Application are listed in Trustee Packets.) The number of plants shown on the application was completed for Tier 1. Applicant said he only plans on having the 400 plants as originally stated. Motion to approve local license application of CERES Roots by Trustee Tinsley, seconded by Trustee Vella. Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – nay, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – yea, Trustee Frederiksen – nay, Trustee Vogel – nay. Motion Carried.
- **Resolution 2018-06 – Approval for Local HAM Radio Event:** Motion by Trustee Lincoln and seconded by Trustee Vogel to approve Resolution 2018-06, a Resolution to Approve the Annual HAM Radio Day Event. Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – abstained, Trustee Tinsley – yea, Trustee Frederiksen – yea, Trustee Vogel – yea. Motion Carried.
- **Resolution 2018-07 – Election Judges:** Motion by Trustee Vogel and seconded by Trustee Frederiksen to adopt Resolution 2018-07, a Resolution authorizing the Town Clerk to appoint Judges of Election for the Regular Municipal Election to be held on Tuesday, April 3, 2018. Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – yea, Trustee Frederiksen – yea, Trustee Vogel – yea. Motion Carried.

Old Business:

- **Adopt Ordinance #307 – Annexing Property Known as the Varra Enclave:** Ordinance was previously read and posted. Trustee Tinsley went on record saying he didn't like the way this was done as he didn't feel it was done in a timely fashion. Motion by Trustee Frederiksen and seconded by Trustee Lincoln to adopt Ordinance #307, an Ordinance of the Town of Nunn annexing property known as the Varra Enclave annexation to the Town of Nunn, CO. Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – yea, Trustee Frederiksen – yea, Trustee Vogel – yea. Motion Carried.

Finance / Budget / Personnel / Grants:

- None

Planning and Development:

- **Plan Review for Varra Convenience-Store & Gas Station:** A discussion of handicap second floor access was discussed. Varra stated the second floor will be private so he doesn't believe handicap access is required. There was a discussion the address - address is currently 305 Lincoln but access will be off CR 100. Address will remain 305 Lincoln. Plans will be submitted to Safebuilt and Town Engineer.

Code Enforcement:

- **Water and Septic Bids for New Police Office Annex:** Two bids were received to connect new Police Annex building to existing water and septic system from Town Hall building. Arrowhead Service for \$5,937 and Septic Service for \$6,500. Motion by Trustee Frederiksen and seconded by Trustee Lincoln to approve the bid from Arrowhead Service in the amount of \$5,937 to connect the Police Office Annex to water and septic. Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – nay, Trustee Frederiksen – yea, Trustee Vogel – yea. Motion Carried.
- **Telephone Wiring for Police Offices:** Maintenance Supervisor stated he cannot run / connect the line. Bid received from Skyrealm LLC to install phone / internet lines to Police Annex building in the amount of \$750. Motion by Trustee Jackson and seconded by Trustee Vogel to accept bid from Skyrealm LLC to install phone and internet service to the Police Annex building. Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – yea, Trustee Frederiksen – yea, Trustee Vogel – yea. Motion Carried.
- **Bus Barn:** Mayor Bender stated there were many options to consider (purchasing the bus barn from the school district rather than move forward on building the garage) and it might be better to allow the new incoming Board to make the decision. Trustee Frederiksen brought up that some months ago the Board approved building a new garage to house the police cars. Mayor Bender stated since there were delays in the project starting, we were now considering other options. Safebuilt inspected the Bus Barn and recommended the ballasts for the lights be changed out as well as changing the outlets and receptacles.

Water / Streets / Maintenance / Sewer:

- None

Parks / Cemetery / Grounds / Recreation:

- **Trailer and Bush Hog Bids:** Budget includes \$5,000 to purchase a new trailer. Priced trailers for under \$3,000 and since the bush hog isn't working would like to use the \$5,000 budgeted for a trailer to purchase a trailer and bush hog. Motion by Trustee Jackson and seconded by Trustee Tinsley to spend up to \$5,000 to purchase the Carson tandem axle utility trailer (\$2,655) and the 4 Rivers bush hog (\$1,999.47). Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – yea, Trustee Frederiksen – yea, Trustee Vogel – yea. Motion Carried.
- **Weld County Building:** The County will entertain a bid on the Grader Shed. Motion by Trustee Tinsley and seconded by Trustee Vogel to offer Weld County \$17,500 for the grader shed. Roll Call Vote: Mayor Bender – yea, Trustee Lincoln – yea, Trustee Vella – yea, Trustee Jackson – yea, Trustee Tinsley – yea, Trustee Frederiksen – yea, Trustee Vogel – yea. Motion Carried.

Technology:

- None

Emergency Planning:

- NWS offering three hour weather training on March 24th, 8:30 a.m. at the Police Services Building on South Timberline in Ft Collins.

Public Comments:

- Reminder about Meet the Candidates immediately following this meeting.

Motion to Adjourn made by Trustee Tinsley and seconded by Trustee Frederiksen. All in Favor. Motion Carried.

Meeting Adjourned: 7:13 p.m.

Mayor Thomas Bender

Trustee Susan Frederiksen